

**OFFICE OF COLUMBIA COUNTY CLERK
AND CLERK OF SUPERIOR COURT
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May 26, 2021

Judge Brooke J. Burns
PO Box 159
Asotin, WA 99402

Re: Proposed Local Court Rules

Dear Judge Burns,

Your Proposed Local Court Rules look good. I would like to suggest a couple of revisions.

Under LCR 7 Motions and Hearings (5) I would like to add that arrangements for either Zoom arguments or telephonic appearances be made directly with the Clerk's office by 12:00 p.m. at least two days prior to the hearing. We get many people calling the morning of a hearing and even less than an hour before the hearing to make these arrangements. We need time in order to do this and would appreciate their calls at least two days ahead of schedule.

Also, under LCR 16 Pretrial Procedure and Formulating Issues/Mediation (d) I would suggest adding that exhibits are to be given to the Clerk's office for pre-marking at least two days prior to the trial date.

Those are the only suggestions that I have.

Thank you,



Susan J. Marinella
Columbia County Clerk

:sjm