



Columbia County
Public Works Department
 PO Box 5
 415 N Guernsey Ave
 Dayton, WA 99328
 (509) 382-2534

This is an application for a new address on a parcel under the jurisdiction of Columbia County. Applications can be submitted by e-mail to PublicWorks@co.columbia.wa.us, by mail, or in person at the Public Works office.

The fee for this application is \$50. Checks should be made payable to Columbia County. Cards are accepted, but incur a surcharge, and remote payment must be processed by phone.

(Revised 7/8/2020)

ADDRESS PERMIT

Applicant name: Owner Authorized agent

Mailing address: Phone:

E-mail:

Contact name: Parcel #:

Street name: Milepost: Side:

Zoning: Residential Agricultural Commercial

For: Existing structure Proposed structure Vacant lot

Attachments: Declaration of authority Site plan Map

Notification method: Mail E-mail In person

If you are granted a new address for a building that is more than 50 feet from the road, it is your responsibility to order and place an address sign at the entrance to your driveway that is compliant with County standards. More information on these requirements can be found at the Public Works office or on the department web page.

This application is not an application for a mailing address. If the address is assigned to a structure, Columbia County Planning and Building must issue an occupancy permit for that structure before the address can receive mail.

By signing this application, you certify that all information and attachments provided herein are accurate to the best of your knowledge, and that you have provided sufficient detail to allow the County to place an address. Applications with inadequate detail for placement will be rejected.

Signature: Date:

Office Use Only

Permit #: Assigned address:

Approval:
(Address Coordinator)

Date: Paid?