

**Columbia County Voluntary Stewardship Program  
Work Group Meeting Minutes  
October 24, 2022 at 8:30 a.m.  
Conservation District Boardroom/Zoom**

**I. Call to Order**

Work Group Chair Rick Turner called to order the special meeting of the Columbia County VSP Work Group at 8:01 a.m. on October 24, 2022.

**II. Attendance**

Attendance: Rick Turner, DJ Frame, Roland Schirman, Joy Eckhoff, Tom Schirm, Marty Hall (County Commissioner, Aneesha Dieu, Val Turner and Ben Kleist (Conservation District Staff), Dena Martin (County Planning Staff)

Zoom Attendance: None

**III. County/CCD Updates**

• **County**

- Martin provided a budget update and an update on cost-share commitments.
- Martin reported that the State Conservation Commission awarded the following cost-share funds through Supplementary Budget Funding, to be added to the 2021-2023 Columbia County VSP Budget through Budget Amendment #1:
  - *Millet Riparian Planting (VSP 2022-03) - \$6,488.00 Cost Share/ \$1,622.00 Technical Assistance*
  - *DeRuwe Watering Facility (VSP 2022-05) - \$11,418.00 Cost Share/ \$2,854.50 Technical Assistance*
- Martin provided a copy of the submitted Quarterly Report for the third quarter of 2022.

• **Conservation District Update**

- Dieu provided an updated budget for the DeRuwe watering project of \$11,418.00.

**IV. Discussion/Action Items**

• **Review/Approve Malecha Culvert Project**

- Martin provided an update on required permitting. The project is outside shorelines jurisdiction so no shorelines permits are required. The project is directly adjacent to a wetland so critical areas requirements apply. The project is an agricultural BMP and a low impact use. Work will take place outside the wetland, though replacing the existing culvert will take place within the wetland buffer. A SEPA checklist has been submitted to Ecology and distributed for the project. A floodplain development is required and will be distributed for public works approval once the final plans are received.
- Dieu presented the project budget of \$11,440, with a VSP cost share amount of \$8580 and landowner match of \$2860.

- Schirm (WDFW) proposed that a larger culvert (36” as opposed to 24”) would be preferable, and less likely to blow out. He commented that, because the stream is non-fish bearing, an HPA exemption would be issued, and stated that WDFW could not require the larger culvert.
- Following discussion, the work group agreed to pursue the larger culvert size, pending review and approval by the Conservation District engineer.
- The total project amount using 36” culverts will be \$16,240, with a cost-share of \$12,180 and landowner match of \$4060.
- *Frame motioned to approve applying for supplementary budget funding for the Malecha Culvert Project at the 36” culvert size budget, and awarding existing VSP cost-share funds if the supplementary budget funds are not approved. Schirman seconded. All in favor.*

- **Other Discussion Items**

- Dieu asked about the status of the monitoring project contract with Cramer Fish Sciences.
  - Martin said the contract has been submitted to the County Prosecuting Attorney for review and she has not yet received a response.

**V. Next Meeting**

The next meeting will be held at 1:00 p.m. on Tuesday, January 10, 2022 at the Conservation District boardroom and via Zoom.

**VI. Adjournment**

*The meeting was adjourned at 9:14 a.m.*

**WASHINGTON STATE CONSERVATION COMMISSION  
FORMAL AMENDMENT #1**

**Date:** October 21, 2022  
**To:** VSP Columbia County  
**From:** Conservation Commission  
**Reference:** Contract No. K2205-VSP Columbia County, VSP Columbia County  
**Subject:** Unilateral Amendment to Change this Contract

This amendment unilaterally amends the contract #K2205-VSP Columbia County, changing the contract budget by \$22,382.50 and the match budget by \$0.00 under Intermediate Outcomes and Programs/Projects listed below.

<b>Outcome</b>	<b>Program</b>	<b>Project</b>	<b>Amendment Description</b>	<b>Budget Amount</b>	<b>Match Amount</b>
2.0	41000	VSTA	Phillip Millett - TA Award SG	\$1,622.00	
2.0	41000	VSCS	Phillip Millett - Cost Share Award SG	\$6,488.00	
3.0	41000	VSTA	Washington DeRuwe #363 - TA Award SG	\$2,854.50	
3.0	41000	VSCS	Washington DeRuwe #363 - Cost Share Award SG	\$11,418.00	
<b>Total for Amendment #1</b>				<b>\$22,382.50</b>	<b>\$0.00</b>

*Sarah Groth*

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**Sarah Groth, Administrative Services**

10/21/2022

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**Date**